American Society for Engineering Education
Civil Engineering Division
Minutes – General Membership Business Meeting
Vancouver, British Columbia 27 June 2011

Attendance Roster
The following individuals were in attendance at the General Membership Business Meeting:

Brock E. Barry       Wilf Nixon       Ping Wei
Tonya Nilsson        Morgan Reese     Stephen J. Ressler
Norb Delatte         Matthew Roberts   Marvin Criswell
Haluk Aktan          Tanya Kunberger  Andrea Welker
Ron Welch            Bill Kitch       Kristen Sanford Bernhardt
Doug Schmucker       Dennis Fallon    Joseph T. Coe
Michael Woo          Paul Palazolo    K. C. Mahboub
Nabil Al-Omaishi     Asghar Bhatti    Jim O’Brien
Kevin Sutterer       Norman Dennis    Shashi Nambisan
Nadim M. Aziz        Harry Cooke      Claude Villers
Tom Lenox            Jim Hanson       Kevin D. Hall
Camilla Saviz        Rupa Purasinghe J. P. Mohsen

1 Call to Order
Kevin Sutterer
The meeting was called to order at 1234 at the Vancouver Convention Centre.

2 Agenda & Minutes

2.1 Additions or Corrections to the Agenda
Kevin Sutterer
No additions or corrections to the agenda were suggested.

2.2 Approval of Agenda
Kevin Sutterer
The agenda was approved.

2.3 Approval of 2010 Meeting Minutes
Kevin Sutterer
Hard copy of the minutes for the 2010 Meeting was provided to all in attendance at the general membership Business Meeting. The minutes were approved.
3 CE Division Leadership

3.1 Introduction of New Officers for 2011-2012

Kevin Sutterer

Chair: Shashi Nambisan (also Rep to ASCE-EdAC)
Vice Chair/Program Chair: Asghar Bhatti (also Rep to ASCE-CC&A)
Secretary-Treasurer: Brock E. Barry (2010-2012)
New Director (2011-2014): Kevin Hall
Newsletter Editor: Michael Woo
Continuing Directors: Matt Roberts (Senior Director)
Yusuf Mehta (Midterm Director)

3.2 Review of Future Leadership Responsibilities

Kevin Sutterer

(See Attachment I – CE Division Leadership)

4 ASEE CE Division & Related ASCE Reports

4.1 Program Chair for 2011 Meeting

Shashi Nambisan

Paper and Reviewer statistics (See Attachment II)
- Abstracts Submitted: 105
- Rejected Abstracts: 30
- Withdrawn abstracts: 23
- Final Papers on CD: 40
- Technical Sessions: 9
- Reviews: 90+ individuals reviewed abstracts and/or draft papers (thank you!)

Logistical details of the RAP session and the Division Banquet were provided.
(See Attachment III)

4.2 Secretary-Treasurer

Brock E. Barry

Meeting minutes and the Treasurer’s report was distributed to all present. Details of the report were discussed.

4.3 PIC I Business Meeting

Kevin Sutterer - Stephanie Adams

Stephanie Adams, PIC I Chair provided a report to the Division.

The new ASEE Executive Director is Norman Fortenberry

There are a record number of attendees at conference this year (3,368). Approximately 3000 abstracts were submitted, 2000 papers were accept, and 1770 papers are including in proceedings.

ASEE membership is down to 13,063. A special projects fund is available for divisions that engage new faculty and encourage student participation to boost membership. More details coming soon.
A new rubric has been developed for the overall conference best paper award. In future years the best paper from the prior conference will be a distinguished lecture.

The criteria for selecting workshops and distinguished lectures will be distributed to promote transparency.

ASEE is considering the addition of “work in progress” sessions in a manner similar to that used at the Frontiers in Education (FIE) conference.

Monolith feedback is appreciated, but no decision on the system’s continued use will be made for at least one more year.

4.4 ASCE Education Activities Committee Report

Ping Wei

The Educational Activities report, dated June 2011, was distributed to those in attendance (See Attachment IV). Key items were briefed to the membership.

4.5 ASCE Committee on Curricula & Accreditation Report

Kevin Sutterer

Kevin not attended a recent meeting. The group has been active. Jim O’Brien added a summary of the group’s activities, including recent work underway to update the training new Program Evaluators for ABET accreditation visits.

5 Supporting & Special Committee Reports

5.1 Awards Committee

Ron Welch (Chair), Dennis Fallon, Norm Dennis

Recipients of this year’s CE Division Awards are:
Gerald R. Seeley Fellowship – Dr. Ellie Fini
Glen L. Martin Award – Steven Burian, Best Paper in CE Division of 2010 conference
George K. Wadlin Award – J.P. Mohsen

5.2 Nominating Committee

Norm Dennis (Chair), Dennis Fallon, Kevin Sutterer

Nomination and election process went smoothly.

5.3 Membership Committee

Matt Roberts (Chair), Asghar Bhatti, Yusuf Mehta

Division membership is down to 621 from 670. From a historical perspective that is a pretty substantial drop. Division membership is down 10%, while ASEE national membership is down 13%. The Division will apply for the $500 PIC I membership drive grant. General discussion on means of maintaining and/or increasing CE Division membership.

5.4 Newsletter

Michael Woo

Any photographs from the Annual Meeting should be forwarded to Michael via email for inclusion in the CE Division Newsletter.

5.5 CE Division Web Site

Michael Woo
Official ASEE website needs to be updated.

5.6 Historian’s Report

*Tom Lenox*

THE Historian’s report distributed to all present at the meeting. CE Division trivia was discussed. (See Attachment V)

5.7 Bylaws

*Ashgar Bhatti*

No changes. Action Item: Need to finalize items that were voted on by the Executive Committee last year, but were not reflected in the bylaws as posted to the Division’s website through ASEE.

6 Other Business/Discussions

Appointment of “A” new Historian. Tom Lenox, THE Historian has reached the end of this second 5 year term and has expressed interest in stepping down. Ron Welch has been identified, formally nominated for the position, and approved by vote during the Executive Board meeting.

7 Adjournment

*Kevin Sutterer*

The Executive Board Meeting was adjourned at 1353.

*Minutes prepared by Brock E. Barry, Secretary-Treasurer*

Attachments:
- I – CE Division Leadership
- II – CE Division Sessions
- III – CE Division RAP Session & Banquet Details
- IV – ASCE Educational Activities Report
- V – Historian’s Report
## Attachment I

### ASEE CE Division Leadership (updated June 2011)

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<tr>
<td>Immediate Past Chair</td>
<td>Jim Hanson</td>
<td>Kristen Sanford Bernhardt</td>
<td>Ron Welch</td>
<td>Dennis Fallon</td>
<td>Norman Dennis</td>
<td>Kevin Sutterer</td>
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<td>Chair &amp; ASCE Comm. Liaison</td>
<td>Kristen Sanford Bernhardt (ASCE CC&amp;A)</td>
<td>Ron Welch (EdAC)</td>
<td>Dennis Fallon (CC&amp;A)</td>
<td>Norm Dennis (EDAC)</td>
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<td>Dennis Fallon (CC&amp;A)</td>
<td>Norm Dennis (EdAC)</td>
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<td>Webmaster</td>
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<td>Kristen Sanford Bernhardt/Sean St. Clair</td>
<td>Norm Dennis/ Wilf Nixon</td>
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<td>Steve Ressler</td>
<td>Kevin Hall/Claude Villiers</td>
<td>Andrea Welker/Sulapha Peethamparan</td>
<td>Kevin Hall/ Ron Welch</td>
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<td>Instructional Technology*</td>
<td>Andrea Surovek</td>
<td>Kevin Sutterer</td>
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<td>Paul Richards / Seamus Freyne</td>
<td>Asghar Bhatti/ Jim Hanson</td>
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<td>Dennis Fallon</td>
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<td>Nominating *</td>
<td>Jim Hanson (Chair)</td>
<td>Kristen Sanford Bernhardt (W. Nixon)</td>
<td>Kristen Sanford Bernhardt (Chair)</td>
<td>Ron Welch (J. Hanson)</td>
<td>Dennis Fallon (Chair)</td>
<td>Rod Welch (D. Fallon)</td>
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</table>

*Standing Committee on Educational Policy also includes the Curriculum Development topic.

**Awards Committee:** Three most recent living CE Division Past Chairs, most senior Past Chair is Awards Committee Chair.

**Nominating Committee:** Chair is immediate past CE Division Chair, others are current CE Division Chair and an active past chair appointed by Vice Chair (usually previous immediate past chair).

Other comments/information on Division Committees and positions:
The Newsletter Editor is appointed by the Executive Committee for a three-year term.
The Historian is appointed by the Executive Committee for a five-year term.
The Membership Committee includes the three directors with the mid-term director serving as Chair.
The By-laws also assign the Senior Director responsibility for conducting an annual review of the Bylaws (to keep them current) and to be Parliamentarian at Division meetings.
# CE Division Program - 2010 ASEE Annual Meeting, Vancouver, British Columbia

Note the order of presentations or the listed presenters may change from that shown.

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda</th>
<th>Location</th>
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<tbody>
<tr>
<td>7:00 a.m. - 8:30 a.m.</td>
<td>CE Division Executive Board Meeting</td>
<td>VCC Rm 118</td>
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<tr>
<td>12:30 p.m. - 2:00 p.m.</td>
<td>CE Division Business Meeting</td>
<td>VCC Rm 118</td>
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<tr>
<td>2:15 p.m. - 3:45 p.m.</td>
<td>Integration of the Humanities and Soc Sciences into Civil Engr</td>
<td>VCC Rm 208</td>
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<tr>
<td>4:00 p.m. - 5:30 p.m.</td>
<td>First-Year Activities and Peer Review Strategies in Civil Engr</td>
<td>VCC Rm 219</td>
</tr>
<tr>
<td>6:00 p.m. - 9:00 p.m.</td>
<td>CE Division RAP Session</td>
<td>Univ. of British Columbia</td>
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<tr>
<td>7:00 a.m. - 8:30 a.m.</td>
<td>Status of CE Education: Today &amp; Tomorrow</td>
<td>VCC Rm 304</td>
</tr>
<tr>
<td>2:15 p.m. - 3:45 p.m.</td>
<td>Attracting and Retaining Students in Civil Engineering</td>
<td>VCC East Bldg - Room 11</td>
</tr>
<tr>
<td>4:00 p.m. - 6:00 p.m.</td>
<td>Civil Engineering Division Poster Session</td>
<td>VCC, Exhibit Hall C</td>
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<tr>
<td>6:30 p.m. - 9:30 p.m.</td>
<td>CE Division Banquet</td>
<td>Fish House, Stanley Park</td>
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<tr>
<td>7:00 a.m. - 8:30 a.m.</td>
<td>CE Education and Workforce Development Challenges</td>
<td>VCC Rm 111</td>
</tr>
<tr>
<td>8:45 a.m. - 10:15 a.m.</td>
<td>Program Criteria, Assessment, and Sustainability in CE</td>
<td>VCC Rm 203</td>
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<td>12:30 p.m. - 2:00 p.m.</td>
<td>Enhancing Instructional Effectiveness in CE: Case Studies</td>
<td>VCC Rm 214</td>
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<tr>
<td>2:15 p.m. - 3:45 p.m.</td>
<td>Use of Technology in Civil Engineering Education</td>
<td>VCC Rm 305</td>
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**ATTTACHMENT II**

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**Monday, June 27**

- **M113 CE Division Executive Board Meeting**
- **M413 CE Division Business Meeting**
- **M513 Integration of the Humanities and Soc Sciences into Civil Engr**
- **M613 First-Year Activities and Peer Review Strategies in Civil Engr**
- **M813 CE Division RAP Session**

**Tuesday, June 28**

- **T113 Status of CE Education: Today & Tomorrow**
- **T213 The CE Profession: Perspectives from the U.S. & Canada**
- **T413 CE Division Planning Meeting**

**Wednesday, June 29**

- **T613 Civil Engineering Division Poster Session**
- **T713 CE Division Banquet**

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**Thursday, June 30**

- **T111 CE Education and Workforce Development Challenges**
- **T211 Program Criteria, Assessment, and Sustainability in CE**
- **T411 CE Division Planning Meeting**
- **T611 Civil Engineering Division Poster Session**
- **T711 CE Division Banquet**
2011 ASEE Annual Conference Bus Transportation Arrangements
CE Division RAP Session: Monday, June 27, 2011 6:00 PM to ~9:15 PM

The bus will pick up members of the CE Division who have signed-up for our off-site events at the “tunnel level” which is the lowest level of the Vancouver Convention Center (VCC) -West building. Note that this is NOT at the street. There is a large enclosed, well-lit lobby at the tunnel level. The bus will pull up to the curb just a few feet away. There may be other buses there at the same time, the bus company will try to get a window sign for the trip identifying the CE Division.

Monday, June 27, 2011 6:00 PM to 9:15 PM
RAP Session
Civil and Mechanical Engineering Building Tel: (604) 822-2800
University of British Columbia (UBC)
6250 Applied Science Lane,
Vancouver, B.C., V6T 1Z4;

Bus Depart from Convention Center: 6:00 PM
Bus depart from UBC: 8:45 PM

Source: UBC
2011 ASEE Annual Conference Bus Transportation Arrangements
CE Division Banquet: Tuesday, June 28, 2011 6:30 PM to ~9:00 PM

The bus will pick up members of the CE Division who have signed-up for our off-site events at the “tunnel level” which is the lowest level of the Vancouver Convention Center (VCC) -West building. Note that this is NOT at the street. There is a large enclosed, well-lit lobby at the tunnel level. The bus will pull up to the curb just a few feet away. There may be other buses there at the same time, the bus company will try to get a window sign for the trip identifying the CE Division.

Tuesday, June 28, 2011 6:45 PM to 8:45 PM
Fish House Restaurant @ Stanley Park
8901 Stanley Park Drive, Vancouver, BC V6G 3E2
www.FishHouseStanleyPark.com

Depart from Convention Center: 6:30 PM
Depart from Fish House Restaurant: 8:45 PM
Activities over past year

- **ASCE Student Chapters and International Student Groups**
  ASCE continues to play a key role in student development and education.
  - Nearly 27,000 undergraduate students are currently student members of ASCE.
  - Currently 287 ASCE Student Organizations
  - To prepare these rising leaders for our profession, the Committee on Student Activities (CSA) of EdAC hosted three Workshops for Student Chapter Leaders (WSCL) in conjunction with the 2011 Multi-Region Leadership Conferences. Overall attendance at the WSCL totaled 404 students representing 93 ASCE Student Organizations, including one AEI Student Chapter. Students departed the WSCLs informed, motivated, and energized for the challenges of leading their Chapters.
  - In addition to other activities, student leaders planned, coordinated, and conducted annual student conferences in 18 geographic regions during spring 2011. These Student Conferences typically host over 5,000 ASCE student members per year.
  - 2011 Robert Ridgway Award for most outstanding ASCE Student Chapter was presented to the California Polytechnic State University, San Luis Obispo ASCE Student Chapter in May 2011.
  - 2011 Richard J. Scranton Outstanding Community Service Award recipient was The Citadel ASCE Student Chapter.

- **ASCE’s ExCEEd Teaching Workshops 2010 & 2011:**
  - ExCEEd Teaching Workshops (6 day) 2010 – Open to all civil engineering faculty; 24 participants graduated from the University of Colorado at Boulder site with another 24 participants graduating from the US Military Academy site. This brings us to a twelve year total of 25 workshops; 574 CE graduates; 214 different institutions.
  - Continue to grow a sizeable body of seasoned presenters, mentors, and assistant mentors.
  - ExCEEd Teaching Workshops 2011 – Two sites for a total of 48 possible seats. July 10-15 at University of Texas at Tyler in Tyler, TX and July 24-29 at United States Military Academy in West Point, NY. All seats are currently filled.

- **National Civil Engineering Department Heads Conference**
  - 7th Annual National CE Department Heads Conference
  - Madison, WI, May 22-24, 2011
  - Co-hosted by University of Wisconsin – Madison, University of Wisconsin – Platteville, University of Wisconsin – Milwaukee, Marquette University and Milwaukee School of Engineering.
  - 103 participants in attendance

- **Accreditation**
  - 48 EAC programs and 15 TAC programs evaluated in fall 2010.
New program evaluators are always needed. Please consider volunteering your service. For more information, visit our web site at http://www.asce.org/Audience/Faculty/Faculty/.

- **The 2011 ExCEEd Leadership Award:**
  - To be presented at the CE Division Banquet on Tuesday, June 28, 2011

- **The 2011 ExCEEd New Faculty Excellence in Teaching Awards to be presented to:**
  - Lisa M. Colosi, Ph.D., A.M.ASCE, University of Virginia
  - Ryan Fries, Ph.D., P.E., M.ASCE, Southern Illinois University Edwardsville
  - Matthew R. Hallowell, Ph.D., A.M.ASCE, University of Colorado at Boulder
  - Jin-Lee Kim, Ph.D., P.E., M.ASCE, California State University, Long Beach
  - Michael J. McGinnis, Ph.D., P.E., A.M.ASCE, University of Texas at Tyler

- **20th Annual ASCE/AISC National Student Steel Bridge Competition**
  - Held May 20-21, 2011 at Texas A&M University in College Station, TX
  - 48 teams competed
  - Winners:
    - 1st Place: Lakehead University
    - 2nd Place: Michigan Technological University
    - 3rd Place: SUNY College of Technology at Canton

- **24th Annual ASCE National Concrete Canoe Competition**
  - Held at University of Evansville in Evansville, IN on June 16-18, 2011
  - 23 teams competed
  - Winners:
    - 1st Place: California Polytechnic State University, San Luis Obispo
    - 2nd Place: University of Wisconsin – Madison
    - 3rd Place: Université Laval

**Upcoming Activities**

- **Practitioner & Faculty Advisor Training Workshop 2011**
  - To be held in Reston, VA on August 12-13.
  - Open slots available – participants still welcome!

- **Workshop for Student Chapter Leaders 2012**
  - Conducting 3 workshops for new student officers.
    - Regions 1, 2, 4 & 5: Nashville, TN on January 20-21, 2012
    - Regions 3, 6 & 7: Kansas City, MO on February 10-11, 2012
  - Registration opens in early November 2011.

- **ExCEEd Teaching Workshops (6 day) 2012**
  - 14th year for ExCEEd Teaching Workshops
  - Planning to hold 2 workshops for ASCE members only. 48 seats available. Applications due by February 2012. See website at www.asce.org/exceed.
American Society for Engineering Education

Civil Engineering Division

THE Historian’s Report
Civil Engineering Division ♦ Vancouver, BC, Canada ♦ June 27, 2011

CE Division’s Historical Files
The Historian maintains many administrative documents (agendas, minutes, and treasurer reports), past newsletters, and approximately 120 copies of the booklet ASEE Civil Engineering Division – Divisions Chairs 1935-1993. These files are fairly complete for the period from 1975 to the present. There are no documents on file for any date prior to 1975. And the Historian maintains a database of Division Officers and award winners between 1975 and the present – available upon request.

Inventory of Division Newsletters
Our semiannual newsletters are a valuable source of historical information. In 2006, we scanned our entire inventory of past newsletters into PDF files. This inventory has been continually updated since 2006, and maintained on our website by our Webmaster (michael.woo@citadel.edu).

ASEE Civil Engineering Division – Divisions Chairs 1935-1993 and Beyond
Single copies of ASEE Civil Engineering Division, Division Chairs, 1935-1993 will be distributed free of charge to any Division member upon request. To supplement Division Chairs, 1935-1993, the Historian has been collecting the pictures and biographies of all Division Chairs for the years since 1993. We have obtained a short biographical sketch and an acceptable head-and-shoulders color picture from MOST (but not all!) of our Past Chairs between 1993 and 2010. The Division is positioned to have a more “dynamic” Division Chairs document – posted to a Division web site.

Special Thanks to Bill Wilhelm
Since our last summer meeting in Louisville, Bill Wilhelm accepted (and quickly completed) an important task for the Division. Specifically, Bill prepared excellent one-page biographical summaries of George K. Wadlin and Glen L. Martin. Since two of our major annual awards are named in honor of these civil engineering leaders, it was important to capture the important facts concerning their service to the engineering profession. These biographical summaries will be maintained in our historical files. We also plan to publish Bill’s work in future editions of the Division’s newsletter.

An Honor and a Privilege
This will be my final annual report as THE Historian of the Division. It has been an honor and a privilege to serve the Division as THE Historian over the last ten years. It is now time to “pass the torch.” We have a terrific Division with great programs, engaged members, and outstanding leaders. Thank you for allowing me to serve you.

“Raise the Bar.”

Thomas A. Lenox
THE Historian (2001-2011)
Executive Vice President (PESI), American Society of Civil Engineers (ASCE)
Phone: (703) 295-6191; Email: tlenox@asce.org
Civil Engineering Division of ASEE
Some History for the 2011 Meeting in Vancouver, BC, Canada ⊕

30 Years Ago (AY 1980-1981)
• The Division Chair was Gordon Batson of Clarkson University.
• The Program Chair was Marvin Criswell from Colorado State University.
• The annual conference was held at the University of Southern California.
• At the Executive Committee Meeting on Monday morning, most of the time was spent in a comprehensive review of the Division’s bylaws – a three page document.
• A banquet was held on Tuesday evening – George Wadlin entertained the attendees with several quasi-politically-incorrect jokes.

25 Years Ago (AY 1985-86)
• The Division Chair was Colby Ardis of the University of Toledo.
• The annual conference was held in Cincinnati, Ohio.
• At the Executive Committee Meeting on Monday morning, most of the time was spent in a comprehensive review of the Division’s bylaws – a six page document.
• A banquet was held on Tuesday evening – George Wadlin entertained the attendees with several quasi-politically-incorrect jokes.

15 Years Ago (AY 1995-96)
• The Division Chair was Bill Kelly of the University of Nebraska--Lincoln.
• The annual conference was held in Washington, DC.
• The most-attended session was Session 2515 on the “New ABET Criteria.” Several of the participants stated that the new criteria (EC2000) would be impossible to implement within the civil engineering curricula.
• At the Executive Committee Meeting on Monday morning, most of the time was spent in a comprehensive review of the Division’s bylaws – a twelve page document.
• A banquet was held on Tuesday evening – Bill Wilhelm entertained the attendees with several quasi-politically-incorrect jokes.

5 Years Ago (AY 2005-06)
• The Division Chair was Jim Hanson of the California Polytechnic State University – San Luis Obispo
• The annual conference was held in Chicago, Illinois.
• At the Executive Committee Meeting on Monday morning, most of the time was spent in a comprehensive review of the Division’s bylaws – a six page document.
• A banquet was held on Tuesday evening – Bill Wilhelm entertained the attendees with several quasi-politically-incorrect jokes.

⊕ Please note that THE Division Historian is a graduate, via correspondence study, of O.S.S.O.H.A. (Oliver Stone School of Historical Accuracy). As such, all “historical” statements are guaranteed to have an accuracy rating between zero and ten percent!