

Minutes

Two Year College Division

American Society for Engineering Education

Wednesday, June 23, 1999

Charlotte, NC

The annual business meeting of Two Year College Division (TYCD) of ASEE was called to order by George Timblin, Chair of the division, at 4:30pm. The first order of business was an introduction of those attending this meeting.

The next order of business was the Treasurer's report, which showed that the division had a balance of \$333.17 in the operating account and \$212.17 in the BASS account. A motion was made to accept the treasurer's report. The motion was seconded and approved.

The next order of business was the reading of the minutes from the last Business meeting held at the 1998 ASEE conference in Seattle WA. A motion was made to approve the minutes with the addition of two names to the list of attendees the Chairs note. The motion was seconded and approved.

The next order of business was a report from the nomination committee on the results of the 1999 elections. It was reported there are about 300 members of TYCD and 70-80 ballots were cast. The results were unanimous.

The results were as follows:

Chair Bill Beston

Vice-Chair Steven Lympany

Secretary/Treasurer Phil Regalbuto

Program Chair Ashok Agrawal

Newsletter Editor Peggy Weeks

Next order of business was a report from the newsletter editor. Outgoing and incoming newsletter persons were not in attendance. The new newsletter person, Peggy Weeks asked Steve Lympany to be her eyes and ears at the meeting. There was discussion on trying to get a fall newsletter out.

Next order of business was a report from the Program Chair on the 1999 program. The Program chair, Nataraj Nataraj, was not in attendance. Bill Beston stated that there were 10 sessions attributed to TYCD. Bill stated that the Student Design Competition session had 40 attendees. Bill Beston also stated that Session 2486 on Asynchronous Learning had 30+ attendees. Ashok Agrawal stated that session 2286 on Recruitment and retention also had 30+ attendees. George Timblin stated session 2686 Apprenticeship 2000:Partnership w/Industry had only 12 attendees.

Next order of business was a report on the TYCD logo. Nataraj Nataraj and Angela Cocozzella were not in attendance. Bill Beston reported that Ms Cocozzella had made an attempt to contact Mr. Nataraj and was unsuccessful. Ms Cocozzella sent a draft suggestion which Bill Beston presented to those attending the meeting. After a discussion on what to do with the draft logo, it was decided to direct Ms. Cocozzella to contact Felicia at ASEE headquarters and work together to present several options to the officers of TYCD. A motion was made passed that the officers would make a decision at next years business meeting on the TYCD logo.

Next order of business was a discussion on the use of TYCD as the official designation. Bill Beston stated that the bylaws use TYCD . ASEE was made aware that in its publications and web pages they were not using the TYCD designation when referring to the Two Year College Division.

Next order of business was a report on the TYCD website from Bill Beston and George Timblin. George stated that TYCD doesn't have a website yet. A discussion ensued on who would host/maintain the website. It was suggested that TYCD ask ASEE if they would host/maintain the site. Another suggestion was to use \$120 from operating budget to hire someone, possibly a student to maintain the website. Bill Beston said he would contact ASEE and find out what kind help they can give TYCD toward creating a website.

Next order of business was a report on the TYCD National Design Competition from Bill Beston. He stated that three teams were present at the conference. The three teams were from Tidewater Community College, College Broome Community College and ITT Technical Institute. Each team wrote a paper on their project, gave an oral presentation and operated their model. Tidewater was the winner. Bill stated that each student participant will also receive a copy of Electronic Workbench.

Bill said that he was willing to work on the competition for one more year. A motion was made to continue the competition. The motion was amended to set aside \$175 from operating budget for the competition. The motion was passed. Bill Beston suggested that in the future the Vice-chair take over responsibility for the competition on the National level after Bill.

Next order of business was a discussion about ASEE student Chapters and financial support. Bill Beston reported the board of ASEE is inclined to support the creation of graduate and undergraduate student chapters. Bill Beston stated that he feels that the ASEE board will support students who are members of student chapters to be given free attendance at the national conference.

The next order of business was a report from Bill Beston on the high school initiative of Electronic Workbench. Bill stated that Joe Keonig from EWB wants to start an outreach to high schools by giving students EWB software. Mr Keonig had approached Bill Beston with idea of the TYCD helping in this initiative. Ashok Agrawal stated that the TYCD needs more information on this topic. George Timblin asked if Mr. Keonig has an abstract on this initiative that he could send to the TYCD. Bill Beston said he would follow up on this topic.

Next order of business was a report from Ashok Agrawal on the National research projects. Ashok reported that one project of interest to the TYCD is the development of a project to get more information on what is going on in two year engineering programs.

Next came an announcement that Tau Alpha Pi honor society is now available for students at two year schools as well as four year schools.

Next topic discussed was about collecting, archiving information and history of TYCD. The feeling was that if the TYCD starts this process now it will make it easier to do a history on the TYCD at some later date.

Next order of business was planning for the sessions to be offered at the 2000 ASEE conference. Ashok Agrawal gave out a handout for suggestions for sessions at the 2000 ASEE conference. The suggestions were to be sent to Ashok Agrawal by September 15, 2000. Bill Beston stated that he would like a 10:30-12:00 session for the student design competition. A suggestion was presented at the meeting for a session on asynchronous learning, session for student papers, moving the business meeting to an earlier session, adding a Rap session paired with the ET Rap session, and session on teaching strategies in engineering/engineering technology. Ashok Agrawal stated that everything to with the session for the 2000 ASEE conference will be handled using a web base form both submitting request for a session to submitting papers. There ensued a discussion about the CAPS system that it might be too limiting and that the technical core was missing.

The next topic to be discussed was a request to comment on the two-year college survey. The comments were to be sent to Pat Fox. Bill Beston thanked the outgoing chair, George Timblin for his work on TYCD the past two years. George Timblin stated that the TYCD needs to keep up the good work and get more involved with the ASEE. George Timblin also said that the TYCD owes its existence to the hard work of Nataraj Nataraj.

The TYCD annual business meeting was adjourned at 6:01pm