American Society for Engineering Education
Civil Engineering Division
Minutes – Executive Board Meeting
Vancouver, British Columbia 27 June 2011

Attendance Roster
The following individuals were in attendance at the Executive Board Meeting:

| Norman Dennis | Dennis Fallon | Jim O’Brien |
| Brock E. Barry | Kevin Sutterer | Ping Wei |
| Matthew Roberts | Tom Lenox | Kristen Sanford Bernhardt |
| Shashi Nambisan | Stephen J. Ressler | Kevin Hall |
| Asghar Bhatti | Ron Welch | |

1 Call to Order
Kevin Sutterer
The meeting was called to order at 0710 at the Vancouver Convention Centre.

2 Agenda & Minutes

2.1 Additions or Corrections to the Agenda
Kevin Sutterer
No edits were required.

2.2 Approval of Agenda
Kevin Sutterer
Shashi Nambisan moved to accept the agenda, Ron Welch seconded the motion, and the agenda was approved.

2.3 Approval of 2010 Meeting Minutes
Kevin Sutterer
Brock Barry noted that the minutes had been circulated electronically among the Secretary-Treasurer, Division Chair, and Immediate Past Division Chair shortly after last year’s meeting. Hard copy of the minutes was provided to all in attendance at the meeting. Kevin Hall moved to accept the minutes, Tom Lenox seconded the motion, and the motion carried by vote.
3 CE Division Leadership

3.1 Introduction of New Officers for 2011-2012
Kevin Sutterer

Chair: Shashi Nambisan (also Rep to ASCE-EdAC)
Vice Chair/Program Chair: Asghar Bhatti (also Rep to ASCE-CC&A)
Secretary-Treasurer: Brock E. Barry (2010-2012)
New Director (2011-2014): Kevin Hall
Newsletter Editor: Michael Woo
Continuing Directors: Matt Roberts (Senior Director)
Yusuf Mehta (Midterm Director)

3.2 Review of Future Leadership Responsibilities
Kevin Sutterer
(See Attachment I – CE Division Leadership)

4 ASEE CE Division & Related ASCE Reports

4.1 Program Chair for 2011 Meeting
Shashi Nambisan

Paper and Reviewer statistics (See Attachment II)
  Abstracts Submitted: 105
  Rejected Abstracts: 30
  Withdrawn abstracts: 23
  Final Papers on CD: 40
  Technical Sessions: 9
  Reviews: 90+ individuals reviewed abstracts and/or draft papers (thank you!)

Logistical details of the RAP session and the Division Banquet were provided.
(See Attachment III)

4.2 Secretary-Treasurer
Brock E. Barry

Executive Board Meeting minutes and the Treasurer’s report were distributed to those in attendance. General Membership Meeting minutes will be distributed at the General Membership Business Meeting. A reimbursement request has been filed for expenses associated with the Program Chair’s planning trip.

4.3 PIC I Business Meeting
Kevin Sutterer

Guidelines related to the previously non-formalized process of selecting proposed workshops, distinguished lectures, etc. will be forthcoming from the PIC I leadership.

Monolith, may not have worked as well as expected. However, any decision regarding its continued use will not be made until next year.
Works in progress sessions are under consideration. The number of works in progress sessions is still undetermined.

Funding is available in the amount of $500 for outreach to new membership. If the Division receives funding, we would be required to match the funds from our own budget. Applications must be received between 01 September and 15 September.

5 Supporting & Special Committee Reports

5.1 Awards Committee

Ron Welch (Chair), Dennis Fallon, Norm Dennis

Recipients of this year’s CE Division Awards are:

Gerald R. Seeley Fellowship – Dr. Ellie Fini
Glen L. Martin Award – Steven Burian, Best Paper in CE Division of 2010 conference
George K. Wadlin Award – J.P. Mohsen

5.2 Nominating Committee

Norm Dennis (Chair), Dennis Fallon, Kevin Sutterer

Nomination and election process went smoothly.

5.3 Membership Committee

Matt Roberts (Chair), Asghar Bhatti, Yusuf Mehta

Division membership is down to 621 from 670. From a historical perspective that is a pretty substantial drop. Division membership is down 10%, while ASEE national membership is down 13%. The Division will apply for the $500 PIC I membership drive grant. General discussion on means of maintaining and/or increasing CE Division membership.

5.4 Bylaws

Asghar Bhatti

No changes. Action Item: Need to finalize items that were voted on by the Executive Committee last year, but are not reflected in the bylaws as posted to the Division’s website through ASEE.

5.5 Newsletter

No report. General discussion regarding responsibility of preparation and distribution of Division Annual Newsletter.

5.6 CE Division Web Site

Content on the ASEE managed website is outdated and the content on the Citadel managed website is no longer accessible.

5.7 Historian’s Report

Tom Lenox

Tabled until General Membership Business Meeting.
6 Membership of Supporting & Special Committees for 2011-2012

6.1 Awards

Dennis Fallon (Chair), Norm Dennis, Kevin Sutterer

6.2 Nominations

Kevin Sutterer (Chair), Norm Dennis, Shashi Nambisan

6.3 Membership

Yusuf Mehta (Chair), Matt Roberts, Kevin Hall

6.4 Bylaws

Matthew Roberts

7 Other Business/Discussions

Appointment of “A” new Historian. Tom Lenox, THE Historian has reached the end of this second 5 year term and has expressed interest in stepping down. Ron Welch has been identified and formally nominated for the position. Moved to accept by Kevin Hall, seconded by Matt Roberts and approved by vote.

8 Adjournment

Kevin Sutterer

The Executive Board Meeting was adjourned at 0824.

Minutes prepared by Brock E. Barry, Secretary-Treasurer

Attachments:
I – CE Division Leadership
II – CE Division Sessions
III – CE Division RAP Session & Banquet Details
### Attachment I

**ASEE CE Division Leadership (updated June 2011)**

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<tbody>
<tr>
<td>Immediate Past Chair</td>
<td>Jim Hanson</td>
<td>Kristen Sanford Bernhardt</td>
<td>Ron Welch</td>
<td>Dennis Fallon</td>
<td>Norman Dennis</td>
<td>Kevin Sutterer</td>
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<tr>
<td>Chair &amp; ASCE Comm. Liaison</td>
<td>Kristen Sanford Bernhardt (ASCE CC&amp;A)</td>
<td>Ron Welch (EdAC)</td>
<td>Dennis Fallon (CC&amp;A)</td>
<td>Norm Dennis (EDAC)</td>
<td>Kevin Sutterer (CC&amp;A)</td>
<td>Shashi Nambisan (EdAC)</td>
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<td>Vice Chair &amp; Program Chair</td>
<td>Ron Welch (EdAC)</td>
<td>Dennis Fallon (CC&amp;A)</td>
<td>Norm Dennis (EdAC)</td>
<td>Kevin Sutterer (CC&amp;A)</td>
<td>Shashi Nambisan (EdAC)</td>
<td>Asghar Bhatti (CC&amp;A)</td>
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<td>Senior Director</td>
<td>Dennis Fallon</td>
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<td>Mid-Term Director</td>
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<td>Kevin Hall</td>
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<td>Sec/Treasurer</td>
<td>Asghar Bhatti</td>
<td>Yusuf Mehta</td>
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<td>Brock Barry</td>
<td>Brock Barry</td>
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<td>Newsletter Editor</td>
<td>Shashi Nambisan</td>
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<td>Michael Woo</td>
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<td>Historian</td>
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<td>Webmaster</td>
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<tr>
<td>Educational Policy*</td>
<td>Kevin Sutterer</td>
<td>Shashi Nambisan</td>
<td>Norb Delatte/Fred Meyer/Andrea Welker</td>
<td>Kristen Sanford Bernhardt/Sean St. Clair</td>
<td>Norm Dennis/Wilf Nixon</td>
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<td>Effective Teaching*</td>
<td>Norm Dennis</td>
<td>Steve Ressler</td>
<td>Kevin Hall</td>
<td>Andrea Welker/Sulapha Peethamparan</td>
<td>Kevin Hall/Ron Welch</td>
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<td>Instructional Technology*</td>
<td>Andrea Surovek</td>
<td>Kevin Sutterer</td>
<td>Michael Woo/William Barry</td>
<td>Paul Richards/Seamus Freyne</td>
<td>Asghar Bhatti/Jim Hanson</td>
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<tr>
<td>Professional Practice*</td>
<td>Dennis Fallon</td>
<td>Brock Barry</td>
<td>Brock Barry/Yusuf Mehta</td>
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<td>Awards *</td>
<td>Vince Drnevich (Chair)</td>
<td>Wilf Nixon</td>
<td>Jim Hanson</td>
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<td>Ron Welch</td>
<td>Dennis Fallon</td>
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<td>Nominating *</td>
<td>Jim Hanson (Chair)</td>
<td>Kristen Sanford Bernhardt (W. Nixon)</td>
<td>Kristen Sanford Bernhardt (Chair)</td>
<td>Ron Welch (J. Hanson)</td>
<td>Dennis Fallon</td>
<td>Rod Welch</td>
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*Standing Committee on Educational Policy also includes the Curriculum Development topic.*

**Awards Committee:** Three most recent living CE Division Past Chairs, most senior Past Chair is Awards Committee Chair.

**Nominating Committee:** Chair is immediate past CE Division Chair, others are current CE Division Chair and an active past chair appointed by Vice Chair (usually previous immediate past chair).

Other comments/information on Division Committees and positions:
The Newsletter Editor is appointed by the Executive Committee for a three-year term.
The Historian is appointed by the Executive Committee for a five-year term.
The Membership Committee includes the three directors with the mid-term director serving as Chair.
The By-laws also assign the Senior Director responsibility for conducting an annual review of the Bylaws (to keep them current) and to be Parliamentarian at Division meetings.
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
<th>Host/Presenter</th>
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<tbody>
<tr>
<td>W513 10:30 a.m. - 11:30 a.m.</td>
<td>Use of Technology in Civil Engineering Education</td>
<td>VCC Rm 203</td>
<td>Kevin St. Clair (Oregon Institute of Technology), Tanya Kunberger (Florida Gulf Coast University)</td>
</tr>
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<td>W213 8:45 a.m. - 10:15 a.m.</td>
<td>Program Criteria, Assessment, and Sustainability in CE</td>
<td>VCC Rm 203</td>
<td>Allen C. Estes (Calif Polytechnic State University), Camilla M. Saviz (University of the Pacific)</td>
</tr>
<tr>
<td>W413 12:30 p.m. - 2:00 p.m.</td>
<td>Enhancing Instructional Effectiveness in CE: Case Studies</td>
<td>VCC Rm 214</td>
<td>Ronald Welch (University of Texas, Tyler), Morgan Reese (U.S. Military Academy)</td>
</tr>
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<td>T413 12:30 p.m. - 2:00 p.m.</td>
<td>CE Division Planning Meeting</td>
<td>VCC Rm 203</td>
<td>Wilf Nixon (American Society of Civil Engineers), Kenneth J. Fridley (University of Alabama), Stephen J. Ressler (U.S. Military Academy)</td>
</tr>
<tr>
<td>T713 6:30 p.m. - 9:30 p.m.</td>
<td>CE Division Banquet</td>
<td>Fish House, Stanley Park</td>
<td>James O'Brien (American Society of Civil Engineers), William A Kitch (California State Polytechnic University, Pomona)</td>
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<tr>
<td>M413 12:30 p.m. - 2:00 p.m.</td>
<td>Integration of the Humanities and Soc Sciences into Civil Engr</td>
<td>VCC Rm 203</td>
<td>Diane L. Bondehagen (Florida Gulf Coast University), Harry Cooke (Rochester Institute of Technology)</td>
</tr>
<tr>
<td>M113 7:00 a.m. - 8:30 a.m.</td>
<td>CE Division Executive Board Meeting</td>
<td>VCC Rm 118</td>
<td>Brock Barry (California State Polytechnic University, Pomona)</td>
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<td>T213 8:45 a.m. - 10:15 a.m.</td>
<td>Twenty-First Century Civil Engineering: An Overview of Who, What, and Where</td>
<td>VCC Rm 203</td>
<td>John V. Tocco (Lawrence Technological University), James D. Bowen (University of North Carolina, Charlotte)</td>
</tr>
<tr>
<td>T613 4:00 p.m. - 6:00 p.m.</td>
<td>Civil Engineering Division Poster Session</td>
<td>VCC, Exhibit Hall C</td>
<td>Sameer Hamoush (North Carolina AT State University), Robert L. Mokwa (Montana State University), Haluk M. Aktan (Western Michigan University), James D. Bowen (University of North Carolina, Charlotte)</td>
</tr>
<tr>
<td>T513 2:15 p.m. - 3:45 p.m.</td>
<td>The Effect of Project-Based Learning (PBL) on Improving Student Learning Outcomes</td>
<td>VCC East Bldg - Room 11</td>
<td>Sameer Hamoush (North Carolina AT State University), Shashi S. Nambsan (Iowa State University), William A Kitch (California State Polytechnic University, Pomona)</td>
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<td>W113 7:00 a.m. - 8:30 a.m.</td>
<td>CE Education and Workforce Development Challenges</td>
<td>VCC Rm 118</td>
<td>Sinead MacNamara (Syracuse University), Chris R. Rehmann (Iowa State University), Brock E. Barry (U.S. Military Academy)</td>
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<td>Use of Technology in Civil Engineering Education</td>
<td>VCC Rm 305</td>
<td>Diane L. Bondehagen (Florida Gulf Coast University), Taylor Halverson ( Brigham Young University)</td>
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<tr>
<td>W313 10:30 a.m. - 11:30 a.m.</td>
<td>Use of Positive Interdependence and Multi-Modal Assignments to Enhance Student Learning Outcomes</td>
<td>VCC Rm 203</td>
<td>Jeffrey C. Evans (Bucknell University), Kevin St. Clair (Oregon Institute of Technology)</td>
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<td>W113 7:00 a.m. - 8:30 a.m.</td>
<td>Trans-Disciplinary Design Teaching for CC and Architects: Lessons Learned and ...</td>
<td>VCC Rm 118</td>
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<td>Use of Technology in Civil Engineering Education</td>
<td>VCC Rm 305</td>
<td>Diane L. Bondehagen (Florida Gulf Coast University), Taylor Halverson ( Brigham Young University)</td>
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2011 ASEE Annual Conference Bus Transportation Arrangements
CE Division RAP Session: Monday, June 27, 2011 6:00 PM to ~9:15 PM

The bus will pick up members of the CE Division who have signed-up for our off-site events at the “tunnel level” which is the lowest level of the Vancouver Convention Center (VCC) -West building. Note that this is NOT at the street. There is a large enclosed, well-lit lobby at the tunnel level. The bus will pull up to the curb just a few feet away. There may be other buses there at the same time, the bus company will try to get a window sign for the trip identifying the CE Division.

Monday, June 27, 2011 6:00 PM to 9:15 PM
RAP Session
Civil and Mechanical Engineering Building       Tel: (604) 822-2800
University of British Columbia (UBC)
6250 Applied Science Lane,
Vancouver, B.C., V6T 1Z4;

Bus Depart from Convention Center: 6:00 PM
Bus depart from UBC: 8:45 PM

Source: UBC
2011 ASEE Annual Conference Bus Transportation Arrangements
CE Division Banquet: Tuesday, June 28, 2011 6:30 PM to ~9:00 PM

The bus will pick up members of the CE Division who have signed-up for our off-site events at the “tunnel level” which is the lowest level of the Vancouver Convention Center (VCC) -West building. Note that this is NOT at the street. There is a large enclosed, well-lit lobby at the tunnel level. The bus will pull up to the curb just a few feet away. There may be other buses there at the same time, the bus company will try to get a window sign for the trip identifying the CE Division.

Tuesday, June 28, 2011 6:45 PM to 8:45 PM  Tel: 604-681-7275
Fish House Restaurant @ Stanley Park
8901 Stanley Park Drive, Vancouver, BC V6G 3E2
www.FishHouseStanleyPark.com
Depart from Convention Center: 6:30 PM
Depart from Fish House Restaurant: 8:45 PM

Source: Google Maps