MINUTES

1.0 Call to Order at 7:15 am

Self Introductions, Attendance Roster (See Attachment 1), and Acknowledgment of Regrets (Gerry Seeley Regrets for being out of the country)

2.0 Introduction of new officers for 1999-2000:

Chair: James M. Nau
Vice/Program Chair: Samuel P. Clemence
Director: Vincent P. Drnevich

The new officers will take over at the end of this meeting. Self Introductions and identification of positions.

3.0 Agenda/Minutes:

3.1 Additions or changes to agenda – None.
3.2 Approval of agenda – approved
3.3 Approved Minutes of 1998 Board Meeting – approved

4.0 Reports:

4.1 Secretary-Treasurer's Report (See Attachment 2)
K.C. Mahboub

4.2 Program Chair's Report (See Attachment 3)
Jim Nau

4.3 Department Heads Council (ASCE) – (See Attachment 4)
Vince Drnevich

4.4 Committee on Curriculum and Accreditation (ASCE) – (See Attachment 5)

Bob Henry indicated that we need more involvement by the CE practitioners.

4.5 Education Activities Committee (ASCE)
ASEE CE Div. Chair is liaison to EdAC and is the EdAC Correspondent.
The ASCE Journal of Professional Issues was promoted by Jim Nau as an avenue for publishing papers on educational issues.

4.6 ASCE Director of Educational Activities
Tom Lenox

New staff and new committees at ASCE. (See Attachment 6)

Attendance and participation of members at the ASCE Conference (October 1999) was promoted. The conference has a heavy engineering education component.

4.7 Newsletter Editor – (See Attachment 7)
Dan McGinley

Call was made for contributions to the "millennium issue" of the Newsletter this Fall. Suggestions were made to have the
newsletter posted on the WEB and have paper copies sent to practitioners.

4.8 PIC-I Business Meeting

CAPS: New process introduced by submission of papers guidelines and better sharing an coordination of papers.

Complimentary registration may be available for non-engineer speakers.

Operational Funds may be used to hire someone (e.g. a student to do WEB work)

Drnevich: Additional issues for future sessions: "Workplace Issues" should be added.

4.9 Historian's Report:

Prasuhn: Has a page on each of the Division Chairs, including photos. There is a report available, which covers 1935-1993 Division Chairs.

5.0 Standing Committees

5.1 Committee on Educational Policy – Refer to the sessions this year.

Dennis Fallon

5.2 Committee on Professional Practice – Refer to the sessions this year.

Robert Tener

Committee on Teaching Methodology -- Refer to the sessions this year.

Steve Ressler

Committee on Computer Application -- Refer to the sessions this year.

Bob Henry

6.0 Supporting and Special Committees

6.1 Nomination Committee – Nominations made for all three positions; this year it will be made through the Fall Newsletter.

Tom Lenox

6.2 Awards Committee – Wadlin Award to be received by Donn Hancher

Martin Best paper award to Paul Mathisen, Fred Hart, and Tahar Al-Korchi for "Incorporation of Distance Engineering into an Introductory Freshman Undergraduate Course in Civil Engineering." A plaque will be presented to the Wadlin Award winner and framed certificates will be given to the Martin Award winners. Bill Kelly to chair committee next year. Howard Dunn will be the Chair next year.

6.3 Membership Committee – 10% increase in membership. J.P. Mohsen promoted having a membership drive (i.e. use the BASS money). Dean's initiative is a good way of recruiting new members. Steve Ressler will be the Chair next year.

6.4 By-Laws Committee (See Attachment 9) Draft submitted: Sam Clemence

Historian position was defined.
Senior Director will be responsible for annual updating of bylaws.

Clarifications were made on the election process.

Revised bylaws were approved.

Send updated version of the bylaws to the ASEE (Burkes Oakley II)

6.5 Project Committee – No report.  Gerry Seeley

It was moved to abandon this committee for lack of activities. Approved.

6.6 New Engineering Educator's Success Kit Committee  Bill Kelly

It was moved to abandon this committee. Approved.

7.0 Other Old Business. See below:  Alan Prasuhn

7.1 150th Anniversary of ASCE in 2002  Tom Lenox

There is a steering committee in charge of that at ASCE; the Conference and Exposition will be in Washington, DC, October 2002.

7.2 Use of ListServe. Contact Jim Nau if you want to post anything to members.  Alan Prasuhn

8.0 New Business

8.1 Membership of Supporting and Special Committees for 1999-2000  Alan Prasuhn
Nominators: Alan Prasuhn (Chair), Jim Nau, Gerry Seeley
Awards: Howard Dunn (Chair), Tom Lenox, Alan Prasuhn
Membership: Steve Ressler (Chair), J.P. Mohsen, Vince Drnevich

Bylaws: J.P. Mohsen (Chair)

Liaison with ASCE (CC&A): Sam Clemence

8.2 Next Year’s Meeting – Planning Luncheon  Jim Nau

Will be ready for the St. Louis meeting.

8.3 Vince Drnevich moved to explore the idea of posting the CE Division's information on the ASEE's WEB page. The motion was approved. Action: The Secretary/Treasurer (K.C. Mahboub) will explore the issue with the ASEE, and take action.

9.0 Adjourned at 9:50 AM.  Alan Prasuhn

List of Attachments

1. Attendance Roster
2. Secretary-Treasurer's Report
3. Program Chair's Report
4. Department Heads Council Chairman's Report
5. Committee on Curriculum and Accreditation (CC&A)
6. ASCE Educational Activities Report
7. Newsletter Editor's Report
8. Bylaws of the Civil Engineering Division