

American Society for Engineering Education

Section/Division/Council — New Officers

Please send a copy to your Zone/PIC Chair AND to ASEE Headquarters:

by e-mail to: t.tucker@asee.org
or by fax to: 202-265-8504, Attn.: Membership Manager
or by mail to: ASEE
Attn.: Membership Manager
1818 N Street, NW, Suite 600
Washington DC 20036

ONLY ASEE MEMBERS MAY SERVE AS OFFICERS. PLEASE CONFIRM MEMBERSHIP STATUS BY USING ASEE'S ONLINE MEMBERSHIP DIRECTORY

PLEASE SUBMIT BY JULY 1

For the Year: _____

Section/Division/Council: _____

Web Site Address: _____

Incoming Chair:

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes

Outgoing Chair

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Chair-Elect

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

American Society for Engineering Education

Section/Division/Council — New Officers

Treasurer

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Secretary

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Program Chair

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes X

Awards Chair

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Editor

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Section Campus Rep
(Sections only)

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

American Society for Engineering Education

Section/Division/Council — New Officers

Webmaster

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

Listserv Manager (for proprietary, not ASEE, listservs only)

Name: _____

Institution: _____

E-mail: _____

Listserv Sender: Yes _____

American Society for Engineering Education

Section/Division/Council — New Officers

SCHEDULE OF UPCOMING MEETINGS

Please list all known upcoming meeting locations, dates and key contacts.

Dates: _____

Location: _____

Key Meeting Contact: _____

E-mail: _____

Web Site Address: _____

Dates: _____

Location: _____

Key Meeting Contact: _____

E-mail: _____

Web Site Address: _____

Dates: _____

Location: _____

Key Meeting Contact: _____

E-mail: _____

Web Site Address: _____

Dates: _____

Location: _____

Key Meeting Contact: _____

E-mail: _____

Web Site Address: _____

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Section/Division/Council — New Officers

BANKING AND ACCOUNTING SERVICES (BASS)/OPERATING ACCOUNTS

OFFICER'S SIGNATURE FORM

Section/Division/Council: _____

Date: _____

Officer(s) authorized to approve account disbursements:

Incoming Chair

Name: _____

E-mail: _____

Phone: _____

Institution/Address: _____

Signature: _____

Treasurer

Name: _____

E-mail: _____

Phone: _____

Institution/Address: _____

Signature: _____

By signing this form, you are verifying that you have read and understood ASEE's Financial Policy and Operating Manual, which are posted on our website at www.asee.org/member-resources/resources.