1. Am I registered for the conference I want to attend? You can check by logging into your account and clicking on the conference in question.

Then click on registration.
The invoice will either have an outstanding balance or a zero balance. If you have a balance you can make the payment here.

2. Can I cancel my registration? Yes, if it is within the cancelation period and there is a $50 cancelation fee.

(1) How much is the registration for the conference I want to attend? This can be found on the website under registration.
https://www.asee.org/conferences-and-events/conferences

(a) You can also find the registration deadline here and housing information.
(2) How do I add an author to my paper? Log into your account and under manage papers, you can add an author.

(3) I was invited as author to a paper but the link no longer works. The corresponding author may have rescinded the invitation or the invitation may
have expired. Please contact the main author to confirm and/or resend the invitation.

(4) I need to upload an abstract, draft or final paper. You can log into your account, click on manage papers and upload your paper as a PDF.

(5) I need to upload my bio. You can log into your account, click on manage papers and update your bio or you can click on update profile and update your bios.
About Yourself

How you will appear in the conference proceedings, if your paper is accepted.

You have already completed authorship info for another paper. Would you like to copy your authorship info from another paper?

Yes please, use the information from

Copy authorship info

Salutation  First name  Middle name  Last name  Suffix
Dr.  Xiaolin  Le

And my organization as
Wentworth Institute of Technology

Biography
Associate professor, Ph.D., P.E., Department of Mechanical Engineering and Technology, Wentworth Institute of Technology, Boston, MA 02115. Phone: 617.989.4223, Email: Lin@wit.edu, Specialization in Computer Aided Design, Mechanical Design, Finite Element Analysis, Fatigue Design and Solid Mechanics.

You are responsible for the content of your biography, please be sure to proofread before finalizing.

Welcome, Monique Ayala

- Your ASEE Membership
- Upcoming Conferences
- Award Nominations
- Classifieds
(6) Where can I find the deadlines for the Annual Conference? This information is on the website

Authors: [https://www.asee.org/conferences-and-events/conferences/annual-conference/2016/papers-management/for-authors](https://www.asee.org/conferences-and-events/conferences/annual-conference/2016/papers-management/for-authors)


Who is my program chair? This can be found by logging into your account. Clicking on paper management and clicking on the paper then in the bottom right corner, you can see your program chair’s name and send them an email if you would like.