

## **ASEE Professional Interest Councils Special Projects Fund, 2018-2019**

The Professional Interest Councils (PICs) of ASEE have approximately \$3000 in funds available to ASEE Divisions and Constituent Committees during 2018-2019 to support innovative special projects, such as activities to engage new faculty or encourage student participation, marketing activities to increase membership, honoraria to support distinguished speakers, etc.

In an effort to fund as many projects as possible, each proposal will be limited to \$500. The Division or Constituent Committee will also be expected to match the requested funds. For Constituent Committees with less than \$1000 in their combined Operating and BASS accounts, the match will be waived.

A Division or Constituent Committee may apply for more than one special project, but it is hoped that awards will be spread across multiple units. Applications will be accepted from November 1, 2017, through November 25, 2018.

Submissions will be evaluated and ranked by the PIC Chairs for potential contribution to the unit and to ASEE. Funded projects will be notified in December 2018. Interested Divisions and Constituent Committees are asked to forward their application (attached) to the Vice President of the Professional Interest Councils

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Applications must supply the following information:

- Division or Constituent Committee Name
- PIC
- Contact name/information
- A 250-word description of proposed project and how it will support the goals of the Division/Constituent Committee and ASEE
- A budget (including matching Division/Constituent Committee funds or statement of eligibility for waiver of matching funds)
- Questions may be directed to Teri Reed at [reedtk@ucmail.uc.edu](mailto:reedtk@ucmail.uc.edu)